

Paul Price  
Corporate Director Operational Services  
Town Hall  
Clacton-On-Sea  
Essex  
CO15 6SE

Dear Paul,

**RE: Approval of Leisure Operational Budget Changes for the final quarter of financial year 2018/19**

I refer to your letter dated 13/02/2019 concerning the request to make operational changes to the Leisure Budget. The changes are summarised as follows:

Item 1: Following a budget review of Dovercourt Bay Lifestyles between Martin Webb and Richard Hall it is requested that salary and income budgets at the site are increased to reflect current operational arrangements.

Total of Proposed Movements - **£17,450**

\* I concur/ ~~do not concur~~ with the action you propose

Councillor Mick Skeels  
Leisure Portfolio Holder

Dated 26/02/2019

\* Please delete as appropriate

Additional Comments (if any):